

MINUTES OF THE 7th MEETING OF THE STATE STEERING COMMITTEE (SSC) OF STATE PROJECT FACILITATION UNIT (SPFU) (TEQIP-II) HELD ON 27.02.2015 AT 3.30 P.M UNDER THE CHAIRMANSHIP OF SPECIAL SECRETARY, TECHNICAL EDUCATION, U.T. CHANDIGARH.

Sh. Sandeep Hans, PCS, Special Secretary, Technical Education, Chandigarh Administration chaired the meeting.

The following could not attend the meeting and were granted leave of absence:-

1. Deputy Secretary (Mgmt.) MHRD, Govt. of India.
2. Chairman, Chandigarh Committee of PHD Chamber of Commerce.
3. Vice- Chairman, CII.

Following attended the meeting:-

1. Sh. Upkar Singh, PCS, Member
State Project Advisor-cum-Director, Secretary
Technical Education, UT.
2. Dr. Manoj K. Arrora, Member
Director, PEC University of Technology (PEC)
3. Dr. Renu Vig, Member
Director, University Institute of Engg. & Technology (UIET)
4. Dr. Anupama Sharma, Representative of
Co-ordinator, TEQIP-II, UICET
Dr. SSB University Institute of
Chemical Engg. & Technology (UICET)
5. Dr. Tilak Thakur, Member
Project Co-ordinator/Officer Incharge (TEQIP-II)
SPFU.

P.T.O.

In Attendance:

Sh. Sanjay Batish,
Co-ordinator, TEQIP-II
PEC University of Technology.

The following Agendas were discussed and decisions taken:

7.01 Confirmation of the minutes of the 6th meeting of the SSC held on 26.06.2014.

It was confirmed.

7.02 Action Taken Report on the decision of the State Steering Committee meeting held on 26.06.2014.

It was seen.

7.03 Financial Status of SPFU and the Project Institutions (disbursement & Utilization of funds as on 31.12.2014).

It was seen.

7.04 Completion of Internal as well as Statutory Audit of SPFU and of all the Project Institutions for the Financial Year 2013-14.

It was seen.

7.05 Balance Sheet, Income & Expenditure A/C of SPFU for the Financial Year 2012-13 and 2013-14.

It was seen.

7.06 Release of 2nd Installment of Grant under TEQIP-II scheme to UICET and 3rd Installment to UIET and PEC University of Technology by MHRD - Delay in release of funds.

The Agenda was discussed in detail. During discussions the various channels/steps followed after receipt of sanction letter from the MHRD for release of funds till its disbursement to the Project Institutions was explained. It was also explained that most of the delay is in the office of AG, UT-Chandigarh. Sh. Sandeep Hans, observed that the whole issue needs to be

examined to the effect as to whether the DTE, Chandigarh can take up the matter with the office of AG, UT-Chandigarh directly on receipt of a copy of the sanction letter from MHRD without waiting for any communication from the office of Finance Secretary & Secretary Technical Education, Chandigarh Administration and complete all the formalities expeditiously at his own level so that funds are disbursed to the Project Institutions on time preferably within a period of a maximum of 30 days from the date of receipt of sanction letter from MHRD. Sh. Sandeep Hans, desired that a reference to this effect explaining the complete factual position may be sent by SPFU to the Finance Secretary, Chandigarh Administration through Secretary, Technical Education, Chandigarh Administration for further examination and suitable decision.

7.07 Release of Balance funds to Project Institutions.

It was seen.

7.08 Revised Guidelines on International Travel.

This Agenda was discussed in length. The Director, PEC University of Technology was of the view that certain changes may be made in respect of the members proposed for the Screening Committee. It was explained to the Committee that the matter regarding constitution of the Screening Committee of SPFU was discussed with Dr. Rita Goyal, Senior Consultant (Academics), NPIU earlier too when Dr. Rita Goyal suggested that the SPFU being superior authority, as compared to the Project Institutions, should induct Faculty of IITs & NITs in its Screening Committee so as to make it more transparent. Dr. Rita Goyal was also of the opinion that the Faculty members of the Project Institutions should be avoided to be nominated as members of the Screening Committee of SPFU as far as possible. After due

deliberations the Screening Committee of SPFU is reconstituted with the following members:-

1. Dr. SBL Sachan, NITTTR., Chandigarh.
2. Dr. Sunil K Singh, HoD, Computer Science Engg., CCET., Chandigarh.
3. Prof. B.S. Pabla, HoD, Mechanical Engineering NITTTR., Chandigarh.

Note:- The quorum of the Screening Committee shall be 2/3rd.

The State Steering Committee also approved the following:-

1. Rs.2000/- as Honorarium per meeting/per member for attending the meeting of the Screening Committee, irrespective of the proposals to be evaluated during a meeting.
2. The meeting of the Screening Committee will be held once in a fortnight to evaluate the proposals received during the fortnight. In case no proposal is received, the meeting will not be held.
3. The Committee will submit its recommendations to the State Project Advisor, SPFU directly.
4. The Screening Committee can also be asked to hold additional meetings in emergent circumstances.
5. A two days notice will be given to the Screening Committee for holding the meeting.

7.09 Activities arranged by the Project Institutions under the TEQIP-II Project since last meeting of SSC held on 26.06.2014 upto 30.11.2014.

This Agenda was seen by the SSC. The Director, PEC University of Technology however opined that the Project Institutions should complete the procurement within next 2-3 months and that they should not wait till the completion of the Project i.e. October, 2016. He was also of the opinion that the SSC/SPFU should review the progress of TEQIP-II. Sh. Sandeep Hans, Special Secretary, Technical Education, however, observed

that before the SSC/SPFU reviews the progress of TEQIP-II the Project Institutions should interact frequently in order to analyze their achievements/ difficulties relating to various key activities prescribed under the Project so that desired results for successful implementation of the TEQIP-II Project is achieved in all the Project Institutions in Chandigarh. If required meeting/workshops may be arranged for discussing relevant issues relating to the TEQIP Project.

7.10 Hiring of Consultant (Procurement & Financial Management)

It was seen.

7.11 Activities under Industry - Academia Collaboration - organizing National level Conference in Collaboration with PHD Chamber of Commerce & CII, Chandigarh.

This Agenda was deliberated upon in detail. The Director, PEC University of Technology suggested that prominent persons such as representatives of FICCI, PHD Chamber of Commerce, CII, DRDO, CSIR, IISER, IMTECH, NITTR, etc. etc. may be included in the National Advisory Committee for the Conference. This has been unanimously agreed upon by the State Steering Committee. The State Project Advisor, SPFU suggested that the Advisory Committee and the Organizing Committee should be constituted keeping in view the hierarchy i.e. the Directors/ Head of Departments/ Chairman of the Institutions/organizations should be included in the National Advisory Committee and the authorities next to them should be included in the Organizing Committee. This aspect will also be kept in view. It was, however, brought to the notice of the Committee that since the Conference is being organized by SPFU of its own in consultation with PHD Chamber of Commerce & CII (Chandigarh Chapter) minute details will be worked out and kept in view. If required

assistance/guidelines from the Project Institutions can also be obtained in specific areas. The remaining proposals contained in this Agenda were also seen by the Committee.

7.12 Any other item with the permission of Chair.

Nil

General

1. All the members present in the meeting were of the view that all the Project Institutions need to focus on the aspect of Internal Revenue Generation (IRG) in order to maintain the tempo of the Project even after it comes to an end on 31st October, 2016.
2. It was emphasized that the Project Institutions should keep interacting with Industry people on a regular basis (i) For improvement of the skills of their students through inputs in curricula, workshop, training, etc. for future jobs as per Industry requirement (ii) Access to specialized R&D equipment and laboratories (iii) Access to new ideas and early research results to have solution for the problems through 'Consultancy and Professional Development' of the employed engineers and technicians, etc. of the Industry.

The meeting ended with vote of thanks.


**Special Secretary Tech. Edu.,
Chandigarh Administration**