

**MINUTES OF MEETING OF THE STATE STEERING COMMITTEE (SSC) OF STATE PROJECT FACILITATION UNIT (TEQIP-II) HELD ON 09.08.2012 AT 10:30 A.M. UNDER THE CHAIRMANSHIP OF SECRETARY, TECHNICAL EDUCATION, U.T., CHANDIGARH.**

Following attended the meeting:-

- 1. Mr. V.K. Singh, IAS In Chair  
Secretary, Technical Education, Chandigarh Administration
- 2. Mr. R. Srinivasan, Director (Mgmt.), Member  
Ministry of Human Resources Development,  
Technical Education Bureau
- 3. Mr. Vikram Sahgal, Member  
Chairman,  
Chandigarh Committee PHD Chamber of Commerce
- 4. Mr. Abhishek Puri, Member  
Vice Chairman,  
Confederation of Indian Industry (CII),  
Chandigarh Council
- 5. Prof. Manoj Dutta, Member  
Director, PEC University of Technology (PEC)
- 6. Prof. Renu Vig, Member/  
( Representative )  
Director, University Institute of Engg. & Tech.
- 7. Dr. Tilak Thakur, Member  
Project Co-ordinator/Officer Incharge, TEQIP-II
- 8. Smt. Gurpreet Kaur Sapra, Convener/Member  
SPA-cum-Director Technical Education

At the very outset, SPA gave a brief retrospect of the TEQIP-II Project, the participation of University Institute of Technology (UIET) and PEC University of Technology (PEC) under Sub-Component 1.1 and 1.2 of Project Implementation Plan (P.I.P.) Manual, respectively and about the role of SPFU in implementing this Project.

Following agendas were discussed and decision taken.

**1. Discussion on purchase status and procurement plan of PEC & UIET.**

The SSC was apprised about TEQIP-II Project and its implementation in the two Institutions namely UIET & PEC, about Centre & State's (UT) Share in this Project and release of Funds to both the Institutions. Similarly, the SSC was apprised about the formal approval of Procurement Plans for the Financial Year 2011-12, 2012-13 and 2013-14 of both the Institutions by NPIU in April-May 2012 regarding change of dates of procurement for 2012-13 by the Institutions keeping in view the fact that funds were released on 09.05.2012. It was apprised that in the case of UIET, this process has been completed whereas in the case of PEC it is under scrutiny with SPFU after which final approval will be accorded by SPFU and conveyed to NPIU. The purchase process will start by way of National Competitive Bidding (NCB) as well as Shopping.

It was directed by the Chairman S.S.C. that both the Institutions should adhere to the guidelines/instructions for procurement.

**2. Action taken on meeting held in PEC on 05.07.2012 and meeting of MHRD dated 28.6.2012:**

The SSC was apprised of the decisions taken in the SPFU meeting held on 05.07.2012 as a consequence of States' Review Meeting held at New Delhi on 28.06.2012 under the Chairmanship of Mr. Ashok Thakur, IAS, Secretary Higher Education, MHRD. The house was also apprised that both the Institutions have been asked to aim at system reforms as per PIP Guidelines; to give impetus to Finishing Schools for improving the quality of communication; personality development; employability of students for forming of a Core Team by both the Institutions for implementation of TEQIP-II Project in its true spirit, etc. Regarding the Accreditation Programme, Director PEC informed that it will take place in September, 2012. It was decided that UIET should also expedite the same.

It was also decided that UIET should fulfill the required number of Regular Faculty since it is short of 9% as per norms laid down by AICTE.

**3. Appraisal of the performance of SPFU:**

The performance of SPFU Cell was briefed to the house and the house appreciated the efforts made by SPFU in implementation of the TEQIP-II Project.

It was decided that for better monitoring and coordination of technical aspects, SPFU may hire the services of one Consultant on full time basis, for which SPFU should move a case to NPIU through the Secretary Technical Education, U.T.

**4. Grant of approval for the expenditure incurred during the Financial Year 2010-11 for Accreditation of PG Programme conducted by PEC University of Technology under Sub-Component 1.2 of TEQIP-II Project.**

After considering the Agenda Item, the SSC accorded the ex-post facto approval for an expenditure of Rs.16,64,100/- incurred by PEC University of Technology during the Financial Year 2010-11 for Accreditation of P.G. Programme for adjustments against the funds allocated to it.

**5. Grant of ex-Post Facto approval for the release of funds to UIET, PEC and SPFU.**

After considering the Agenda Item, ex-post facto approval for release of funds to UIET, PEC University of Technology to the tune of Rs.2.00 Crores each to both the Institutions and Rs.5.00 Lakhs to SPFU was accorded.

**6. Grant of Honorarium for Mentors/Performance Auditors and Data Auditors.**

The Item was deferred with the direction that the item should be examined again and put up for specific point in next meeting.

**7. (a) Grant of sitting fee for 'non-official members' of State Steering Committee (SSC).**

**(b) Grant of (i) Fixed Mobile Allowance, and (ii) Fixed Local Conveyance Allowance to the officers working for SPFU under TEQIP-II Project.**

The Items were deferred with the direction that a proposal should be put on file decision as per existing guidelines of U.T. Administration also.

**8. Payment of Honorarium to the officers associated with the TEQIP-II Project.**

After considering the Agenda, it was decided that to continue the services being rendered by Faculty of Institutions as Consultants, and other Account functionaries, a proposal should be

sent to MHRD to say that since there is no provision in the TEQIP-II Project for payment of honorarium to the officers/staff who are assigned additional duties of TEQIP-II Project in addition to their own substantive duties of the Institutions they are working with, a provision of 10% of Basic Pay be made from SPFU funds to all those who are looking after the work in addition to their substantive post, so as to incentivise them for better performance.

Mr. Vikram Sahgal, (Chairman, Chandigarh Committee of PHD Chamber of Commerce) suggested that while implementing TEQIP-II, **the Industry requirement should be kept in mind** on which, the Chairman SSC advised both the Institutions to involve Industry People like CII and others for training and other interactive sessions.

9. In the end, the Director (Mgmt.), MHRD, GoI raised concern over slow pace of expenditure as the %age of expenditure has been low and suggested that immediate timelines/action plan should be created so that the Project Implementation Plan and Institutional Development Proposal are adhered to as the Project has to be completed by December, 2014. The Chairman directed that the same should be done and action taken report be mailed to MHRD/NPIU.

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Chairman