

MINUTES OF MEETINGS OF THE STATE STEERING COMMITTEE (SSC) OF STATE PROJECT FACILITATION UNIT (TEQIP-II) HELD ON 19.12.2012 AT 11.45 A.M UNDER THE CHAIRMANSHIP OF SECRETARY, TECHNICAL EDUCATION, U.T. CHANDIGARH.

Following attended the meeting:-

1. Sh. V.K. Singh, IAS
Secretary Technical Education,
Chandigarh Administration. In chair
2. Sh. Manoj Datta
Director,
PEC University of Technology Member
3. Prof. Renu Vig,
Director,
University Institute of Engg. & Tech.
4. Smt. Gurpreet Kaur Sapra, PCS
SPA-cum-Director, Technical Education Member-Secretary
5. Dr. Tilak Thakur,
Project Co-ordinator-Officer Incharge,
(TEQIP-II) Member

The following members of the SSC could not attend the meeting:-

1. Sh. Shailendra Kumar,
Deputy Secretary (Mgmt.),
MHRD, Govt. of India,
Department of Higher Education, Technical Section VII,
TEQIP Division, New Delhi.
2. The Chairman,
Chandigarh Committee,
PHD Chamber of Commerce,
Sector 31, Chandigarh.
3. The Vice- Chairman,
Confederation of Indian Industry (CII),
Chandigarh Council,
Sector 31, Chandigarh.

Note: - It was decided that the name of Director, UIET should be replaced in-place of Dean, Faculty of Engineering and Technology, Panjab University, Chandigarh.

Ms. Rimneet Kaur, Senior Assistant Secretary represented the Chandigarh Committee PHD Chamber of Commerce. Similarly Prof. Meenakshi Goyal & Prof. Anupama Sharma represented the Dean, Faculty of Engineering & Technology, Panjab University. In addition, the Nodal Officers & other Officers associated with the TEQIP Project of both the Project Institutions were present.

At the very outset, SPA welcomed the participants in the meeting and gave a brief account of the current status of the implementation of the TEQIP-II in the Project Institutions in U.T., Chandigarh. The SPA informed that in addition to the nominated members of the SSC, the Nodal Officers & other Officers associated with TEQIP-II in both the Project Institution had been specifically asked to be present in the meeting.

Following Agendas were discussed and decisions taken.

1. **Confirmation of the Minutes of 1st State Steering Committee (SSC) held on 9.8.2012.**

It was confirmed.

2. **Action Taken Report on the decision of the SSC meeting held on 9.8.2012.**

While going through the Agenda the Chairman desired to know about the activities undertaken by the Project Institutions and also about the present status of the procurement. He suggested that a 'Pert-Chart' consisting of a single page in respect of each activity should be presented to him and also put on website in order to improve public awareness about quality improvement plan in Technical Institutions. He further emphasized that all good work done by the Institutions should be published frequently in Print Media till the completion of the Project by December, 2014, so as to involve the general public and seek their suggestions.

3. **Nomination of Sh. Shailendra Kumar, Deputy Secretary (Mgmt.), MHRD, Govt. of India, New Delhi as member of the State Steering Committee of U.T. Chandigarh.**

It was seen.

4. **Strategy for speedy implementation of TEQIP-II Project.**

The matter was discussed in length. The Director, PEC, informed that a Committee had already been constituted in PEC to examine the issue regarding Academic Performance Indicators (API) points for consideration for achievements in terms of Career Advancement Scheme (CAS) increments, incentives etc. etc. After long deliberations, it was agreed upon that a Committee comprising of both Directors of the participating Institutes along with TEQIP Co-ordinators and the Project Co-ordinator of SPFU be constituted to examine the issue in depth and submit a report within one month's time so that the same is presented before the SSC in its next meeting. It was also agreed upon that the meeting of the above committee should be held soon.

5. **Appraisal regarding Review Meeting held with States of Haryana, Punjab, Himachal Pradesh & U.T Chandigarh & their Project Institutions on 24th and 25th November, 2012 at Chandigarh by MHRD & NPIU.**

It was seen.

6. **Improvement of Class Rooms and other Infrastructure under National Mission on Education through Information and Communication Technology (NMEICT) Project of MHRD.**

After discussions it was decided that both PEC & the UIET should revise their procurement plan if necessary, to include items required to modernize class rooms like smart boards for Class-rooms, computers & peripherals, etc. in accordance with the guidelines of NPIU. Necessary clarifications can be obtained from NPIU for better implementation of the National Mission on Education through information, only if they are a hindrance in updation of Procurement Plan.

7. **Accreditation Programme Status Report.**

The matter was discussed and it was decided that both PEC & UIET should take all necessary steps for getting the

keeping in view the provisions contained in the IDP of their Institutions and also the provisions of the PIP. It was also made clear to the Project Institutions that the recruitment process should be expedited & the shortfall in the position of faculty should be fulfilled immediately in order to ensure that the funds are released to the Institutions in time and the Project is not put on hold, as the MHRD is likely to take an adverse view of delay.

8. Position regarding selection of Institution under Sub-Component 1.1 2nd Cycle under TEQIP-II Project.

While discussing this Agenda, the Chairman SSC observed that the UICET is a reputed Institute of the region and an important centre of the Panjab University. He advised that UICET should make all out efforts to Project their Institutions activities and showcase their achievements & merits to justify the funds that they expect from the State Govt. The representatives of UICET agreed and informed that they shall soon be making this presentation before the Advisor to Administrator.

9. Grant of Honorarium to Mentors, Performance Auditors and Data Auditors.

After consideration of the Agenda item, it was decided that since the Faculty to be appointed as Data Auditors need not be par with the academic status of Mentors/Performance Auditors, the amount of honorarium to be paid to them can be somewhat less than the honorarium prescribed for Mentors/Performance Auditors. So, it was agreed upon that honorarium at the rate of Rs. 2000/- per day be paid to the Data Auditors. The other benefits such as TA/DA boarding & lodging, etc. should be the same as prescribed for Experts for TEQIP-II in the Govt. of India letter No. F.No.18-21/2005 TS.VII dated 8.6.2012 conveyed by NPIU vide letter No. AC/TEQIP/TA-DA/2012/3183 dated 9.6.2012.

10. Nomination of Mentors for UIET & PEC.

It was Seen. While appreciating the work done by the Mentor of PEC Dr. Bh. Nagabhushana Rao, the Committee decided to approach Ms. Amita Sharma, IAS, Additional Secretary, MHRD, Govt. of India to consider appointing Dr. Bh. Nagabhushana Rao as the Mentor of UIET Chandigarh also, so that both Institutions are at the same level of understanding.

11. Establishment of Centre of Excellence in Industrial & Project Design under TEQIP (Phase-II) at PEC University of Technology, Chandigarh.

It was informed that the proposal has been forwarded and further communication is awaited.

12. Selection of Logo for SPFU, Chandigarh.

After going through the various designs of the 'Logos' for SPFU Chandigarh, that were selected from amongst entries of the Govt. College of Art, the SSC unanimously selected the 'Logo' of SPFU for use on all official documents, file covers, etc. pertaining to SPFU Chandigarh in future, as per Annexure 'A'.

13. Other Points with the Approval of the Chairman:

During general discussions, the State Steering Committee took following decisions as mentioned below as well:

13.1 The Director PEC informed that a sum of Rs.25.00 lacs is available with the Institution for Management Capacity Enhancement. He was of the view that instead of IIM Lucknow the Faculty should be allowed to visit renowned Institutions in countries like Singapore or US for the purpose. But it was informed by the SPA, that NPIU is of the view that the focus of the Project Institutions should be more on Academics and overall improvement of students, faculty and Institution as a whole and the facilities available within the country should be explored first before considering International travels.

- 13.2** Regarding Pedagogy Training, it was conveyed that the list of Training Providers has not yet been received from NPIU, and that as and when the list is received, the same will be forwarded to both the institutions for necessary action.
- 13.3** It was discussed and decided that the Consultant (P&FM) should take immediate necessary steps for creation of SPFU Chandigarh Website in consultation with the concerned officers of NIC and the SPFU website should start functioning w.e.f. first week of January, 2013.
- 13.4** It was decided that both the Project Institutions should take steps to give adequate coverage to various activities undertaken in the Institute in the press/media and also upload the same on their website in detail at least twice a month.
- 13.5** The absence of regular members of the SSC was viewed with concern. It was, therefore, decided that in future only the members of the State Steering Committee be requested to attend the meeting in person.
- 13.6** Keeping in view the fact that no member of the CII, Chandigarh Unit was present in the meeting, and only a representative on behalf of the member of PHD, Chamber of Commerce was deputed to attend the meeting, the SPA made it clear that since non-participation by Industry representatives in such meetings is hampering the creation of SPSAG (State Private Sector Advisory Group) and, also the better co-ordination between the Institutions and the Industry for overall betterment of the students & the Institution.

The representative of the PHD Chamber of Commerce was requested to send valuable suggestions.

- 13.7** It was decided that the next meeting of the SSC will be held in the 2nd or 3rd week of March, 2013 in UIET, Chandigarh.

The meeting ended with a vote of thanks.