

MINUTES OF THE 5th MEETING OF THE STATE STEERING COMMITTEE (SSC) OF STATE PROJECT FACILITATION UNIT (SPFU) (TEQIP-II) HELD ON 10.01.2014 AT 11.00 A.M UNDER THE CHAIRMANSHIP OF SECRETARY, TECHNICAL EDUCATION, U.T. CHANDIGARH.

Following attended the meeting:-

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| 1. Sh. V.K. Singh, IAS
Secretary, Technical Education, U.T.,
-cum-Chairman, SSC | In chair |
| 2. Sh. Sandeep Hans, PCS,
State Project Advisor-cum-Director,
Technical Education, UT. | Member
Secretary |
| 3. Sh. Sujit Kumar,
Under Secretary (Mgmt)
MHRD, Govt. of India | Representative of
MHRD, |
| 4. Sh. Manoj K. Arora,
Director, PEC University of Technology | Member |
| 5. Prof. Savita Gupta,
University Institute of Engg. & Tech. | Representative of
UIET |
| 6. Prof. U.S. Shivhare,
Chairperson, University Institute of
Chemical Engg. & Tech. | Member |
| 7. Ms. Rimneet Kaur, Sr. Asstt. Secretary,
PHD Chamber of Commerce & Industry,
Chandigarh | Representative of
PHD Chamber |
| 8. Dr. Tilak Thakur, SPFU,
Project Co-ordinator/Officer Incharge (TEQIP-II) | Member |

At the very outset, SPA, SPFU welcomed the participants in the meeting including Sh. Sujit Kumar, Under Secretary (Mgmt), MHRD, Govt. of India who was kind enough to attend the meeting as representative of the MHRD.

The following Agendas were discussed and decisions taken:

5.1 Confirmation of the minutes of the 4th meeting of the SSC held on 26.09.2013.

It was confirmed.

5.2 Action Taken Report on the decision of the State Steering Committee meeting held on 26.09.2013.

It was seen. The issue of Faculty Incentivisation for comprehensive implementation of TEQIP-II Project was deliberated upon in length. The Chairperson was of the view that those who develop new labs should be given adequate weight age for the same towards the activities relating to this project. For example if someone sets up a new lab costing Rs. 60 lacs he may be given weight age equivalent to sponsored Project of Rs. 50. lacs which should be added towards the overall performance of the faculty. Prof. Uma Batra, Project Coordinator, TEQIP-II, PEC University of Technology also endorsed the views of Chairperson. The Director, PEC University of Technology assured that this job will be completed within one months time. The Committee decided that some formula has to be devised to incentivize the Faculty for performing additional duties relating to this Project. It was decided that the Directors of the three Project Institutions shall sit together and devise modalities to provide appropriate benefits to the key persons, anchors, supporting staff associated with the Project according to their contribution and performance. The

State Steering Committee directed that the requisite report must be submitted within a period of one month.

5.3 Monthly Visit & Quarterly Review of Project Institution by SPFU.

After deliberations the Committee decided that SPFU Consultants and the Nodal Officers of the Project Institutions should jointly assess the work relating to Project Implementation and submit monthly report to SPA. If need be, a questionnaire may be devised and report submitted on the basis of the information recorded in the questionnaire.

5.4 Future Planning for sustaining momentum gained from implementation of TEQIP Scheme, after completion of TEQIP-II Project.

This issue was deliberated upon in length. Sh. Sujit Kumar, Under Secretary (Mgmt), MHRD informed that the TEQIP-III is in the pipeline and as such the momentum gained during the implementation of TEQIP-II shall go a long way in helping the implementation of TEQIP-III also with clarity in mind and a sense of purpose. The Committee decided that the future planning should be taken very seriously by the Project Institutions. The Committee also approved the proposal that the Directors of the Project Institutions shall submit a comprehensive report outlining their goals, revenue mobilizations, strategy, implementation criteria and expected outcome to the State Project Advisor, SPFU within a period of 2 months.

5.5 Strategic Planning for next 5 years for sustainability of the Project Institutions.

After deliberations, the proposal containing in this Agenda was approved. The Project Institutions shall submit report to this effect to the SPFU.

5.6 International Travel Proposals of Faculty Members of Project Institutions under TEQIP-II Scheme- Amendment regarding.

This issue was discussed in detail. Secretary, Technical Education-cum-Chairman, State Steering Committee observed that a Committee (formed by all the Project Institutions) should be constituted which shall identify the conferences, seminars, workshops, etc. organized by the reputed institution/organization such as IEEE, ASME, ASCE, IET, etc which are of importance and beneficial to the Project Institutions. A list of such reputed journals be prepared by Project Institutions for recommending the case. Such institutions/organizations should be upgraded from time to time. The Faculty Members should be allowed to attend only such seminars & workshops etc. shortlisted by the Committee. *The Committee constituted by the Project Institutions should also identify the conferences/seminars/workshops whether in the country or abroad which have no strategic importance with relation to the nature of the TEQIP-II Project.* The State Steering Committee also approved the proposal contained in this Agenda.

5.7 Filling up the post of Consultants - Ratification of Amendments made in age, qualifications, etc.

The Committee approved & ratified the amendments prepared in the Agenda. The Committee, however, desired that the job description of the two new Consultants hired for SPFU may be clearly spelt out in writing so that they are able to discharge their duties with clarity in mind.

5.8 Filling up the post of Computer Programmer for SPFU Office.

After deliberations the Committee decided to abolish the post of Computer Programmer for SPFU office.

- 5.9 (i) Release of 1st Installment of Grant to Centre of Excellence (CoE), PEC University of Technology under TEQIP-II.**
- (ii) Release of 2nd Installment of Grant to PEC University of Technology (PEC) and University Institute of Engineering & Technology, Panjab University (UIET) under TEQIP-II.**
- (iii) Utilization of Funds by Project Institutions.**

The matter relating to the expenditure incurred by the Project Institutions upto the period 31.12.2013 was discussed in details. The Committee expressed its concern for less expenditure incurred by the Project Institutions and laid emphasis on more than 60% spending upto the period of 31.12.2014, the official closing date of this project. The committee expected that more & more amount will be spent on setting up of world class labs with latest equipments so that it can be show cased as an achievement of TEQIP-II. The efforts made by the Project Institutions under the control of SPFU, U.T., Chandigarh should clearly distinguish between extraordinary & ordinary efforts.

5.10 Any other item with the permission of the chair.

Nil

General

1. The Secretary (Technical Education)-cum-Chairman, State Steering Committee (SSC) advised that the Agenda pertaining to the review of the working of the Project Institutions relating to the expenditure made by the Project Institutions should be listed at Sr. No. 1 and should invariably be a part of the Agendas to be discussed in each meeting of the State Steering Committee. He was of the view

that all other issues are subsidiary and should be kept at Sr. No. 2 onwards.

2. Sh. Sujit Kumar, Under Secretary (Mgmt), MHRD, Govt. of India informed the Committee that the rating of the Country has been downgraded by the World Bank and cut has also been imposed by the MHRD in release of funds for this Project. He further confided that it is time for the Institutions to show the result pertaining to the efforts made during the last one and half years.

The meeting ended with a vote of thanks to the Chair.

Sd/-
STE-cum-Chairman