

Four Year Part Time Diploma Courses

PART-TIME (EVENING) DIPLOMA COURSES

1. Scope and Objectives:

The objectives of Part Time Diploma Courses is to train persons already working in Government Departments, Industries and other organizations for advancement in their respective groups and to train such persons in the broad fields of Engineering in order to make them successful Supervisors-in-charge in construction, production, operation, maintenance and technical work. This will enable the students to advance to higher position of responsibility either in their own organization or elsewhere.

The four year part-time Diploma in Civil, Mechanical and Electrical Engineering awarded by the Punjab State Board of Technical Education and Industrial Training, Punjab, is equivalent to the three years regular Diploma for all purposes.

2. Courses and Seats:

Category 'A' U.T. Pool	: 85% seats reserved for the employees working in the organizations located at Chandigarh.
Category 'B' General Pool	:15% seats open to employees working in organizations located outside Chandigarh.

Note: However seats are interchangeable in case candidates are not available in either category.

Sr. No.	Name of category	Detail of seat allotted to different courses			
		Civil	Electrical	Mechanical	Total
1	Total seats for admission	25	25	25	75
A	U.T. Pool 85% seats reserved for the employees working in the organizations located at U. T. Chandigarh	21	21	21	63
1	Seats reserved for SC (14%) [refer 5 (i) under reservation	3	3	3	9
2	Seats reserved for physically challenged (Differently able) candidate (3%) refer 4 under reservation	1	1	1	3
3	Seats General category	17	17	17	51

B	15% seats open to employees working in organizations located outside U.T. Chandigarh (working within radius of not more than 50 km from Chandigarh.)	4	4	4	12
1	Seats reserved for SC (15%) [refer 5 (ii) (a) under reservation]	1	1	0	2
2	Seats reserved for ST (5%) [refer 5 (ii) (b) under reservation]	0	0	1	1
3	Seats reserved for physically challenged (Differently able) candidate (3%) refer 4 under reservation	0	0	0	0
4	Seats General category	3	3	3	9

Notes:

- (i) The seats are exchangeable in Scheduled Castes and Tribes. The number of students belonging to the S.C. / S.T. admitted on merits shall not be included in the number of seats reserved. The reserved seats remaining unfilled will be transformed to the general candidates of the concerned pool.
- (ii) The admission would be granted to the service personnel themselves of the following categories:
(a) Armed Forces
(b) B.S.F.
(c) Central Reserve Police
(d) Assam Rifles
(e) Indo-Tibetan Border Police
Such seats would be over and above the intake not more than 10% of intake seats.
- (iii) For admission to physically challenged Person: Please see page No 8 subpart no (4) (under VI Reservation).

3. Educational Qualification and other conditions for admission in 1st year Part Time Diploma

Courses:

The candidates seeking admission to this course should fulfil the following requirements: -

A) Qualification:

Pass in 10th with Science and Mathematics with a minimum of 50% marks in Math and Science *plus* 3 years related technical work experience;

OR

10th (with pass marks in Science & Maths) + ITI certificate + one year related work experience.

OR

10+2 with one year related work experience; (with pass marks in Science & Maths in 10th)

OR

10+2 Vocational examination and working in related field (with pass marks in Science & Maths in 10th)

B) Other conditions:

- (i) The candidates seeking admission should be working within a radius of not more than 50 km.
- (ii) Candidates seeking admission should be employed in a registered Firm/Company/ Industry Govt. or Semi-Govt. on a full time basis.

Note: -

- (i) The weight age to the extent of following percentage of marks obtained in the 10th or equivalent examinations will be awarded to the candidate acquiring higher qualification.

10+ 1/ higher secondary / Pre University3%

10+ one year ITI certificate.....3%

10+2 /Pre Engineering.....5%

10+2 year ITI Certificate.....5%

- (iii) In case a candidate improves his/her result in any examination his / her improved result shall be considered.
- (iv) Merit in respective branch of engineering will be made according to marks obtained in matriculation or equivalent examinations after giving due weight age of higher qualification if any in the respective experience category in order of preference as follows
 - (a) Five year and above
 - (b) Three years but below five years
 - (c) Below three years.

4. Educational Qualification and other conditions for admission in 2nd year Part Time Diploma Courses through LATERAL ENTRY (LEET) PATTERN :

Admission in second year diploma courses under LEET (Lateral Entry Engineering Test) are reserved which is over and above sanctioned intake. The number of seats, educational qualification and eligibility criteria are shall be strictly as per the notification issued by the Punjab Govt. from time to time. However the present number of seats, educational qualification and eligibility criteria are under:

Admission through LEET pattern (in 2nd year PTD Courses)				
S. No.	Category	Name of Course	Duration	No. of seats

1.	U.T. Pool 85%	Civil Engineering	3 Years	4
		Elect. Engineering	3 Years	4
		Mech. Engineering	3 Years	4
2.	General Pool 15%	Civil Engineering	3 Years	1
		Elect. Engineering	3 Years	1
		Mech. Engineering	3 Years	1
Total				15

A) Qualification:

Qualification for admission in 2nd year Part Time Diploma Courses through LATERAL ENTRY (LEET) pattern will be as per the notification issued by the Department of Technical Education and Industrial Training (Tech. Br.), Government of Punjab from time to time for regular diploma courses. {Candidate who have passed 10+2 Science from a board recognized or established by Central/State Government with Vocational / Technical subjects or 10th from a board recognized or established by Central/State Government with 2 year ITI with appropriate specialization in that order shall be eligible for admission to second year Diploma courses of appropriate program, up to a maximum 20% sanctioned intake. The admission will in accordance with Punjab state board of Technical Education & Industrial Training (PSBTE & IT), Sector 36, Chandigarh (Govt. of Panjab Notification No.13/15/11-1TE2/1225 dated 18-04-2012)}

B) Other conditions:

- (i) The candidates seeking admission should be working within a radius of not more than 50 km.
- (ii) Candidates seeking admission should be employed in a registered Firm/Company/ Industry Govt. or Semi-Govt. on a full time basis.

Note:-

- (i) Merit in respective branch of engineering will be made according to marks obtained in qualifying examination (under 4 A) in the respective experience category in order of preference as follows.
 - (a) Five year and above
 - (b) Three years but below five years
 - (c) Below three years.

(a) For admission to Part-time Diploma in Civil Engineering:

The candidates seeking admission should have been working as Technicians, Road Inspectors, Draughtsman or tracers on important Civil Engineering works or under a construction contractor,

who have undertaken works in a Government Organisation or Semi-Government/Autonomous Organization costing at least Rs five lacs during the last financial year.

(b) For admission to Part-time Diploma in Mechanical Engineering:

Candidates should have been working as Technicians, Chargemen Foremen in an Industry, Workshop, Production Shop under any of the Government Departments or Semi-Government/Autonomous Organizations or in a well established Private Industry.

(c) For admission to Part-time Diploma in Electrical Engineering:

Candidates should have been working as Technicians, Electricians, Charge-men, Foremen in an Industry, Workshop, and Production Shop under any of the Government/ Semi-Government, Autonomous Organizations or in a well established Private Industry.

Notes: - The information sheet is subject to alterations of modifications without notice: -

- (i) Private Industry shall mean an Industry registered with the Director of Industries/ Chief Inspector of Factories/ Assistant Labour Commissioner of areas concerned and not a shop.
- (ii) Training will be terminable in the event the student gives up work in the related profession during the course of training. He will produce a certificate regarding his continued service in the profession at the beginning of each session every year, within a fortnight.
- (iii) The student, if turned out by the employer in the consequence of retrenchment will be given three months to seek an alternative employment. During this period his training will not be terminated. This fact will be brought to the notice of the Principal within 15 days from the date of retrenchment.
- (iv) A student studying in regular diploma course and who is forced by the circumstances to discontinue his studies in the said course, can get admission in the Part-time Diploma Course if he fulfils, other conditions for admission within four years after the discontinuation of studies in regular course.
- (v) The Laboratory Attendants and Helpers, trainer, trainee, cleaner shall not be eligible. Experience as paid/unpaid apprenticeship is not considered as relevant for admission.
- (vi) Apart from sponsorship certificate (contained in Annexure– II), his experience certificate; current as well as for all previous employments, are to be produced by the students employed in private organization in Annexure- IV and not in any other form. Annexure- IV form for private Industry/ Workshop/ Contractor for admission to Civil Engineering branch should be duly certified by an officer not below the rank of Executive Engineer and in case of admission to Electrical and Mechanical Engineering branch it should be duly verified by Industries Officer/ Chief Inspector of Factories/ Assistant Labour Commissioner of area concerned.
- (vii) The Verification of Registration of Firm/ Industry/ Contractor/ Architect/ Consultant, i.e. employment in Private Organization must clearly be indicated year-wise as a token of the fact that the organization was registered at the time for which the experience has been claimed. Any period of experience not covered by the above certificate will be ignored.
- (viii) Experience below the age of 18 years shall not be considered.
- (ix) In case more forms of Annexure-IV are required for the claim of experience the additional forms may be got typed and used accordingly.
- (x) There is no age limit.

- (xi) The candidate must produce a certificate from the Employer indicating clearly the date of joining and leaving the service in respect of each employment and nature of technical work/job.
- (xii) The employment experience after passing Metric examination shall only be accounted for. The passing of examination shall be considered from the date of declaration of result notification of the said examination by the Board or the University concerned.
- (xiii) Experience either on daily wages or on muster rolls, shall not be considered as an experience in the related branch of Engineering for the purpose of admission.
 - i) Diploma charges Rs. 100 (to be deposited by the final semester students along with the examination fee at the time of submission of examination forms)
 - ii) The charges for the issue of transcript (a comprehensive document indicating the performance of student in all the 8th semesters to be issued to all the pass out students) are Rs. 100/- to be deposited by the final semester students along with the examination fee at the time of submission of examination forms.

The above fees are subject to revision by the State Board of Technical Education & Industrial Training. Detailed Examination Rules for the conduct of State Board Diploma Examination are contained in the booklet which is available in the Institution Library but are subject to modification/ changes made/ to be made by the Secretary, State board of Technical Education & Industrial Training, Punjab, Chandigarh from time to time.