

**GOVT. INDUSTRIAL TRAINING INSTITUTE FOR WOMEN,
SECTOR-11-C, CHANDIGARH: PHONE NO. 2740250**

**PUBLIC APPOINTMENTS NOTICE
WRITTEN TEST**

Required contractual faculty for the following posts of Instructors on contract basis at fixed monthly contractual amount at Govt. Industrial Training Institute for Women, Sector-11-C, Chandigarh valid for a period of six months or till the posts are filled up on regular basis whichever is earlier:-

Particulars of the Contractual Instructors' Posts	Fixed Monthly Contractual Amount
Two Instructor (Stenographer and Secretarial Assistant-English)	Rs.43,092/-
One Instructor (Dress Making) (reserved for Sc category)	Rs.43,092/-

Qualifications, Experience, criteria for written test and other detailed information for the above contractual posts along with Application Format can be downloaded from the website of Department of Technical Education, U.T., Chandigarh i.e www.chdtechnicaleducation.gov.in.

AGE: 37 years as on 01.01.2017. Relaxable for reserve categories as per Govt. Rules/instructions.

Desirous candidates must submit their applications complete in all respects along with their testimonials, and their self-attested copies with latest passport size photograph and complete bio-data, etc. on the prescribed application format in the office of the Principal, Govt. Industrial Training Institute for Women, Sector-11C, Chandigarh latest by 06.11.2017 upto 05.00 P.M.

The eligible candidates will be called for Written Test at the time, date and venue to be intimated later on through Regd./Speed Post. Incomplete applications will be summarily rejected without any intimation to the candidates. The list of successful eligible candidates on the basis of the Written Test will be displayed on the aforesaid Website.

NOTE: THE CANDIDATES, WHO HAD APPLIED EARLIER FOR ANY OF THE ABOVE POSTS, NEED NOT TO APPLY AGAIN.

Sd/-
PRINCIPAL

APPLICATION FORMAT

Affix latest
passport size
photograph

Application for the contractual appointment to the post of : _____
(Please fill in all information in block letters)

1.	Name of the Applicant	
2.	Father's / Spouse's Name	
3.	Date of Birth	
4.	Age as on 01.01.2017	Years: Months Days
5.	Postal Address	
6.	Permanent Address	
7.	E-mail ID	
8.	Mobile No.	
9.	Category SC/OBC/PWD/Ex-Serviceman	

Qualification & Experience: (Attach self –attested copies of each support)

A Academic

Exam Passed	University/Board	Year of passing	Max. Marks	Marks obtained with percentage

B Technical

Exam Passed	University/Board	Year of passing	Max. Marks	Marks obtained with percentage

C EXPERIENCE

Office /Instt./Firm	Govt. Semi Govt. Pvt. Organization under Factories Act,1948. Please specify.	Post Held	Period		Salary	Nature of Duties
			From	To		

Note: Please enclose separate sheet for experience if more rows are required.

I hereby declare that the statement made in this application is true and correct to the best of my knowledge and belief.

Place _____
Date _____

(Signature of Applicant)

**OFFICE OF THE PRINCIPAL,
GOVT. INDUSTRIAL TRAINING INSTITUTE FOR WOMEN, SECTOR-11-C, CHANDIGARH.**

QUALIFICATIONS AND EXPERIENCE

Particulars	Salary Per Month	Essential Qualification/Experience	Desirable
One Instructor (Dress Making) on contract basis (reserved for SC)	Rs. 43,092/-	<p>“Four Years Degree in Fashion & Apparel Technology /Three Years Diploma” in Dress Making/Garment Fabricating Technology/costume designing from AICTE.</p> <p>Experience:- One year for degree and two years for Diploma.</p> <p>Or</p> <p>National Apprenticeship Certificate in trade or National Trade Certificate in trade and National Craft Instructor Certificate (for those trades where courses under Crafts Instructor Training courses are available)</p> <p>Experience: Three years for NAC/NTC.</p>	
One Instructor (Stenographer & Secretarial Assistant (English) on contract basis.	Rs. 43,092/-	<p>“National Trade Certificate / National Apprenticeship Certificate in the trade with three years’ experience in the relevant field.</p>	
One Instructor (Stenographer & Secretarial Assistant (English) on contract basis.	Rs. 43,092/-	<p>Diploma (AICTE Approved) in relevant field with two years’ experience in the relevant field.</p> <p>OR</p> <p>Degree from a recognized university in the relevant field with one year experience in the relevant field</p>	

*Note: Should have an experience of working in an organization registered under the Factories Act, 1948 or should have an experience of teaching in a Government or recognized Institute.

Sd./-
Principal, GITIW, Sec-11-C,
Chandigarh

SELECTION CRITERIA		
INSTRUCTOR INSTRUCTOR (DRESS MAKING) (RESERVED FOR SC) & INSTRUCTOR (STENOGRAPHER & SECRETARIAL ASSISTANT-ENGLISH) ON CONTRACT BASIS.		
WRITTEN TEST		TOTAL MARKS
Written Test- As per Trade Syllabus designed by National Council for Vocational Training, New Delhi, where applicable.	Written Test-As per Crafts Instructors Training Scheme Syllabus by National Council for Vocational Training , where applicable	
60	40	100

***FOR CANDIDATES APPEARING IN THE WRITTEN TEST FOR THE POST OF INSTRUCTOR (STENOGRAPHER & SECRETARIAL ASSISTANT-ENGLISH) ON CONTRACT BASIS.**

The candidates desirous of appearing in Written Test for the post of Instructor Stenographer & Secretarial Assistant (English) will also have to additionally appear in the separate compulsory Stenography Test (English) at a speed of 120 Words per minute to be transcribed at a speed of 30 words per minute on computers. Mistakes up to 5% will be allowed to qualify the Stenography Test.

