

GOVT. POLYTECHNIC FOR WOMEN, SECTOR 10- D, CHANDIGARH.

Tel .0172-2740476

ABOUT THE SCHEME

The Skill development Initiative Scheme, (A Scheme of Ministry of Labour and Employment, GOI under N.C.V.T) has been started in the institute in March 2013 with the following objectives

The objectives of the scheme are:

- 1 To provide vocational training to school leavers, existing workers, ITI graduates, etc. to improve their employability by optimally utilizing the infrastructure available in Govt., private institutions and the Industry. Existing skills of the persons can also be tested and certified under this scheme.
- 2 To build capacity in the area of development of competency standards, course curricula, learning material and assessment standards in the country.

Key features of the scheme

1. Demand driven short term training courses based on Modular Employable Skills (MES) decided in consultation with Industry. MES is the 'minimum skills set' which is sufficient for gainful employment.
2. Central government will facilitate and promote training while industry, private sector and State Governments will train the persons.
3. Optimum utilization of existing infrastructure to make training cost effective.
4. Flexible delivery mechanism (part time, weekends, full time, onsite/ offsite) to suit needs of various target groups.
5. Different levels of programmes (Foundation level as well as skill up gradation) to meet demands of various target groups.
6. The services of existing or retired faculty or guest faculty to be utilized.
7. Courses would also be available for persons having completed 5th standard.
8. Testing & certification of skills acquired informally.
9. Testing of skills of trainees by independent assessing bodies, which would not be involved in training delivery, to ensure that it is done impartially.
10. The essence of the scheme is in the certification that will be nationally and internationally recognized.

ADMISSION PROCEDURE :-

Admission is through Advertisement in leading local News papers and through personal contact and door to door survey

SDI Scheme 2013-14

Application forms are available free of cost in the office of **GOVT. POLYTECHNIC FOR WOMEN, SECTOR 10- D, CHANDIGARH**. Under Skill Development Initiative Scheme of DGE&T, Ministry of Labour and Employment, GOI under N.C.V.T.for the following courses on first come, first serve basis.

S.N	Name of the course	No's of seats	Duration	Mini. Qualification
01	Computer Fundamental, MS Office &Internet	60 seats	120 hrs.	8 th Pass
02	TALLY	60 seats	180hrs	10 th pass
03	Sales persons (Retail)	60 seat	180hrs	10 th Pass
04	Basic Electronics (Repair & Maintenance of power Supply, Inverters and UPS.	20seats	120hrs	8 th pass

FEE STRUCTURE

Training Fee of Rs. 1000 has been prescribed by DGE&T for each course. Candidates belonging to SC/ST/OBC/Physically handicapped and Women will be given relaxation of 25% in Training fee. This fee is refundable in case the candidates pass the test.

The other terms and conditions and details of the scheme can be accessed on GOI website www.dget.nic.in with link of MES courses.

CONTACTED PERSONS

Kindly contact to the following for admission and for collections of forms free of cost along with list of documents to be submitted with the forms

Mrs VIN Dosajh	Chief Coordinator	9417781222
Dr. S.P Chauhan	Asstt. Coordinator	9417505973
Mr. A.T.Chilakwad,(Computer Fundamental, MS Office &Internet)		7589369102
Mr. Om Parakash, (Computer Fundamental, MS Office &Internet)		9417427257
Ms Anju Lakhani (Basic Electronics)		9417093046
Mr Lovlish Sethi (TALLY)		9815614032

**CHECK LIST FOR DOCUMENTS REQUIRED FOR ADMISSION IN COMPUTER
FUNDAMENTALS, MS-OFFICE AND INTERNET UNDER SKILL DEVELOPEMENT
INITIATIVE SCHEME (SDIS) AT GOVT.POLY.FOR WOMEN, SECTOR 10D, CHANDIGARH**

1. Duly filled in and signed application form
2. Requisite application fee:-
 - a. For General Category Rs. 1000/-
 - b. For SC/ST/Phy. Handicapped & Women Candidates Rs. 750/-
 - c. Testing/Exam Fee (shall be deposited at the time of Filling Examination Form) Rs. 800/-
3. 04 Nos. Passport Size Photographs(Front View) one should be affixed on Application Form duly attested by the Gazetted Officer.
4. Two Nos. of attested photocopies of following documents:-
 - a. Date of Birth Proof (Birth Certificate/School Certificate). Age Not below 14 years.
 - b. Proof of Qualification.
 - c. Caste Certificate (in case of SC/ST).
 - d. Certificate of Physically Handicapped.
 - e. Proof of Residence (Copy Adhar Card shall be preferred).
5. Every candidate should have his own email address.
6. Tentative Schedule of Classes shall be every Saturday and Sunday 9:00AM to 2:00PM.
7. For Detail see <http://www.sdi.gov.in> or Contact the following officials at Govt. Polytechnic for Women, Sector 10D, Chandigarh on all working days:-
 - a. Mr. Anil Kumar T. Chilakwad 7589369102
 - b. Mr. Om Prakash 9417427257

Note: The Final Enrolment will be after counseling by the Admission Committee for which, the candidate will be called on their mobile phone or emailed.

