

The Diploma Wing is part of Chandigarh College of Engineering & Technology and has a separate Head of institution under the Director, Technical Education. He is assisted by the Heads of Departments, Lecturers of various subjects, Workshop Superintendent and other Technical staff to deal with the scheme of studies laid down by the Punjab State Board of Technical Education & Industrial Training, to which this institution is affiliated for the purpose of Examination. All the staff members are whole time employees and are required to remain in attendance during the working hours of the Institution as given under item X.

II. COURSE OF INSTRUCTIONS AND THEIR DURATIONS

The Courses offered by the institution are three-year Diploma Course in Civil Engineering; Mechanical Engineering; Electronics & Communication Engineering; Electrical Engineering; Computer Engineering; Production & Industrial Engineering and Architectural Assistantship. The examination of these courses are conducted by the Punjab State Board of Technical Education & Industrial Training. These Diploma Courses are recognized by the Government of India and State Government for the purpose of recruitment to the Subordinate Engineering Services under them. The three- year Diploma has also been recognized by the Institution of Engineers (India) for exemption from Studentship Examination.

III. NUMBER OF SEATS

270 Seats for the regular Diploma Courses have been allotted to the Institution including reservation of 2% seats in each branch for sports persons as per details given below: -

Civil: Civil Engineering

Elec.: Electrical Engineering

Mech: Mechanical Engineering

ECE: Electronics & Communication Engg.

A.A: Architectural Assistantship

PIE: Production & Industrial Engineering

Comp.: Computer Engineering

Chandigarh College of Engineering & Technology, Sector 26, U.T. Chandigarh. Seat matrix

S. No	Name of Category	Details of Seats allotted to different courses							
		Civil	Mech.	Elect.	A.A.	ECE	Comp.	PIE	Total
1	Total seats for admission	40	60	50	30	30	30	30	270
(a)	Less seats reserved for sports category (Refer Appendix-I) and Para 1 under reservation	1	1	1	1	1	1	1	7
(b)	Less seats reserved for NCC 'A' Certificate (Refer Appendix-II)	1	1	1	1	1	1	1	7
2	Seats for admission	38	58	48	28	28	28	28	256
3	"U.T. Pool" Seats reserved for students passing qualifying exam. from recognized Institutions located in U.T. Chandigarh. (85% Refer 3 under reservation)	32	49	41	24	24	24	24	218
4	Seats reserved for dependent of defence personel/para-military force etc. (5%) of 85% of total seats	2	3	2	1	1	1	1	11
(a)	Seats reserved for physically challenged candidate (5%) refer 4 under reservation	2	2	2	1	1	2	1	11

(b)	Seats reserved for SC (15%) [refer 5 (i) under reservation	5	7	6	3	4	4	4	33
(c)	Seats reserved for children & grand children of freedom fighters (2%) refer Para 6 under reservation	1	1	1	1				4
(d)	General Category Candidates U.T. Pool refer Para 3 under reservation	22	36	30	18	18	17	18	159
4	General Pool (15%)	6	9	7	4	4	4	4	38
(a)	Seats reserved for physically challenged candidates (5%) [Refer IV. Reservation (4)]	1	--	--	--	--	--	1	2
(b)	Seats reserved for SC (15%) [Refer IV. Reservation (5)]	1	1	1	1	1	1		6
(c)	Seats reserved for ST (5%) [Refer IV. Reservation (5)]	--	--	--	--	--	1	1	2
(d)	Seats reserved for children and grand children of freedom fighters (2%) [Refer IV. Reservation (6)]	--	1	--	--	--	--	--	1
(e)	General Category Candidates	4	7	6	3	3	2	2	27

6. Reservation of seats in the institution for the wards of Kashmiri Migrants as per the Ministry of HRD, Deptt. of Higher Education, AICTE and Chandigarh Administration notifications from time to time:

- (i) Relaxation in cut off percentage up to 10 % subject to minimum eligibility requirement
- (ii) Intake capacity up to 5% course wise
- (iii) reservation of at least one seat in merit quota in technical institution
- (iv) Waiving of domicile requirement

7) Tuition Fee Waiver Scheme (TFWS)

Seats up to maximum 5% (**supernumerary in nature**) of sanctioned intake per course shall be available for the admission under Tuition Fee Waiver Scheme (TFWS) for students belonging to economically weaker section as per guidelines of AICTE/PSBET & I T/ U. T Chd. Amdn form time to time.

IV. Reservation:-

1 Two percent (2%) of total numbers of seats in each course are reserved for Sports persons. The admission under sports category shall be governed by the gradation policy of Chandigarh Administration. Details can be obtained from the office (Refer Appendix-I).

2. The reservation to the tune of 5% of U.T. pool seats shall be granted to the dependents of Military Personnel/ paramilitary personnel like CRPF, BSF, Intelligence Bureau, National Security Guards & Special service etc. For these seats the order of preference will be as under:

- i. Sons/ daughters/ spouses of defence personnel who are awardees of gallantry decorations of Paramvir / Mahavir / Vir Chakra in person or posthumously.

OR

Sons/ daughters/ spouses of defence personnel and paramilitary personnel like CRPF, BSF etc. who are killed or are totally incapacitated in action while in service and were wholly dependent on them.

- ii. Sons/ daughters/ spouses of defence personnel and paramilitary personnel like CRPF, BSF etc. who die while in service and were wholly dependent on them.

- iii. Sons/ daughters/ spouses of defence personnel and paramilitary personnel like CRPF, BSF etc. incapacitated in action while in service and were wholly dependent on them.
- iv. Sons/ daughters/ spouses of ex-servicemen (defence and paramilitary personnel like CRPF, BSF etc.) who are wholly dependent on them.
- v. Sons/Daughters/Spouses of serving defence and paramilitary personnel like CRPF, BSF etc.who are wholly dependent on them.
- vi. The domiciliary restriction of minimum stay in the States/UTS and condition of passing 10th and 12th standard examination from the same State/UT is not applicable for the wards of serving defence personnel/ex-servicemen.

3. 85% Quota of U.T pool of the total sanctioned intake of the Institution will be filled up amongst the students who pass qualifying examination from Schools recognized by Chandigarh Administration and situated in the U.T., Chandigarh, as a regular student of the said school, and students who pass qualifying examination from National Institute of Open Schooling accredited school situated in U.T. Chandigarh.

4. Five percent (5%) seats are also reserved in each pool for Physically Handicapped from within the sanctioned intake of the institution.

5. The following percentage of seats is reserved for the candidates belonging to the Scheduled Caste and Scheduled Tribe Community out of the sanctioned intake:

(i) U.T. POOL:

(a)	Scheduled Caste	:	15%
(b)	Scheduled Tribe	:	Nil

(ii) GENERAL POOL:

(a)	Scheduled Caste	:	15%
(b)	Scheduled Tribe	:	5%

If the requisite numbers of candidates of Scheduled Caste Community in the U.T. Pool are not available, the seats will be thrown open to the candidates belonging to the General Category of the said pool. In General Pool if the requisite numbers of candidates belonging to SC/ST community are not available, the reservation will be inter-changeable amongst the students of these communities. However, if the seats still remain unfilled these will be filled amongst the candidates of General Category of the said pool.

6. Two percent seats in each pool are also reserved for the children and grand children of Freedom Fighters.

Note:- (i) *The wards of Freedom Fighters who have been sanctioned pension, award "Tamra Patra" by Government of India would be eligible for reservation under this category. In the case of such Freedom Fighters, it would be a necessary condition for them to obtain a certificate from the D.C. of the concerned district.*

(ii) *Grand children mean son's sons/ daughters or daughter's sons/ daughters.*

7. In accordance with "National Policy on Education - 1986" to integrate personal with disabilities in the mainstream of technical and vocational education extra 25 seats shall be filled up only with physically disabled students under centrally sponsored scheme in all the AICTE approved courses/ branch. (For details refer Part –II of the prospectus)

Notes:

- i. The admission is open to *bona-fide* nationals of Indian Union. However, foreign students can be admitted with the permission of Chandigarh Administration and State Board of Technical Education & Industrial Training, Punjab.
- ii. College is co-educational. There is a separate girls' hostel available in the college campus.

- (i) The students belonging to above reserved category admitted on the basis of his/her merit in the general category shall not be accounted for towards the seats reserved for him/her in that category.
- (ii) The students who have applied in more than one reserved category will be considered in each reserved category in which he/she has applied for admission maintaining his/her inter-seniority in each reserved category on the basis of merit in each category. In such cases the students will get the benefit in one category of his/her choice. However, no further reservations shall be allowed within the reserved categories.
- (iii) The student belonging to above category will also be considered in the general category according to his/her inter seniority on the basis of his/her merit in this category.
- (iv) All candidates seeking admission will furnish an undertaking to the effect as under along with his/her application form: -
“I certify that I have no such physically challenged/ disability which would hinder the pursuit of studies in the courses in which I am seeking admission. If at a later stage it is found that I have a Physical handicap/disability which hinders the pursuit of studies in the courses in which I am seeking admission then my admission will be liable to be cancelled.”
In case he/ she has doubts whether the physically challenged /disability is such as will hinder the pursuit of studies in the courses in which he/she is seeking admission, he/she should appear before the Principal Medical Officer, General Hospital, Sector 16, Chandigarh to get the doubt cleared. On his/ her admission, he/ she will furnish a medical fitness certificate issued by the Principal Medical Officer, Chandigarh to the effect that he/ she is in good mental and bodily health and free from any physical defect likely to interfere with efficient performance in his/ her studies in the institution and possess the standard of visual equality with or without glasses.
- (v) *The physically challenged students will furnish a medical certificate issued by the Principal Medical Officer, Chandigarh indicating percentage of disability, whether he is otherwise able to carry on the studies and perform the duties of an engineer, whether handicap, name of the disease causing handicap, whether handicap is temporary or permanent, whether handicap is progressive or non-progressive. The students having temporary handicap would not be considered against the reserved seats for them.*
- (vi) *If, the requisite number of students belonging to the category of defence / para-military personnel physically challenged and freedom fighters are not available, the seats will be thrown open to the students of general category of the said pool.*
- (vii) *A common merit shall be determined for the seats reserved for sportspersons, as per the guidelines given in the Appendix I to this Prospectus. These seats in no way shall be divided in U.T. Pool/ General Pool.*

8. Reservation of seats in the institution for the wards of Kashmiri Migrants as per the Ministry of HRD, Deptt. of Higher Education, AICTE and Chandigarh Administration notifications from time to time:

- (i) Relaxation in cut off percentage up to 10 % subject to minimum eligibility requirement
- (ii) Intake capacity up to 5% course wise
- (iii) Reservation of at least one seat in merit quota in technical institution
- (iv) Waiving of domicile requirement

V. RESERVATIONS OF NOMINATED SEATS

a) Beneficiary State: Assam- one seat in Arch. Assistantship

b) Beneficiary: Ministry of External Affairs (Education): 03 seats- in Mechanical Engineering and 03 – Seats in Arch. Assistantship, as per latest GOI letter F.No. 32-2/2013-TS.II dated:

23.02.2017 and followed by Chandigarh Administration vide Letter No. 306-DHE-UT-C5-26(1) 92-III dated 11.04.17.

VI. QUALIFICATIONS FOR ADMISSION

The number of seats and educational qualification shall be strictly as per the notification issued by the Punjab Govt. in concurrence with AICTE from time to time.

Note: - For admission to all the above courses there is no age limit.

VII. RULES FOR ADMISSION

The admission to three years, diploma courses in Civil Engineering, Electrical Engineering, Mechanical Engineering, Electronics & Communication Engineering, Architectural Assistantship, Computer Engineering and Production & Industrial Engineering shall be made on the basis of merit of qualifying examination (merit of the subjects Mathematics, Science and English with overall status pass in the matriculation Examination) for admissions to various level courses run in all the Polytechnics / Institutions located in the state of Punjab, U.T. Chandigarh affiliated to PSBTE & IT, Sector 36, Chandigarh which stand approved by the AICTE provided the candidates are otherwise eligible for admission, except nominees as detailed in para V.

- (i) Admission to various engineering courses shall be made through ON-LINE counseling basis of merit of qualifying examination for details candidates may logon to www.punjabteched.net or www.punjabteched.com.
- (ii) Admissions shall be made through ON-line counseling by NIC, in collaboration with the Board. Detailed instructions for online admission procedure will be available on Board's websites www.punjabteched.net and www.psbteched.com.
 - a) Candidates applying under U.T. Pool must furnish the proof of having passed 10th class exams from a school situated in Chandigarh and recognized by Chandigarh Administration at the time of counseling.
 - b) Character Certificate/gap year certificate.
 - c) Printout of PSBTE & IT Online Merit card.
 - d) Photocopies of fees receipts (counseling / requisite institution fees receipt and any other fees as may be specified by institution/PSBTE & IT)
 - e) Candidates seeking admission under sports category should attach a self attested Photo copy of grading certificate from Director of Sports, U.T. Chandigarh.
 - f) Candidate seeking admission under specific reserve category should attach photo copy of the Certificate of respective category issued by competent authority.
 - g) Provisions for granting concessions in admission to the children and grand children of West Pakistan refugees settled in the State of Jammu & Kashmir in the matter of admission as per the directions of the Chd. Admn. from time to time.
- (iii) The candidates who participate successfully in the counseling will be required to exercise their initial choices of branches and Institutes through Internet from places of their convenience or the designated polytechnics. The allocation of various Engineering branches for 3 year-Diploma courses available in the institution shall be made to the candidates who participate in ON-LINE counseling 2017-18.
- (iv) All the candidates admitted will join the classes at the Institution on the date intimated to them during Online Counseling.

VIII. SESSION

As per the guidelines issued by the P.S.B.T.E & I.T from time to time.

IX. HOLIDAYS AND VACATIONS

The Institution shall observe all the Gazetted Holidays declared by the Chandigarh Administration from time to time. However, five-day week shall be followed for teaching purpose. In addition there are 3 holidays kept at the discretion of the Principal of the Institution which shall be granted as and when occasion arises.

X. HOURS OF ATTENDANCE

The institution shall be working as per the guidelines issued by the PSBTE&IT from time to time. However, the working hours of the institution are from 9a.m to 5p.m.

***Note:** The timings are subject to change according to the circumstance which shall be decided by the Principal of the institution.*