

DEPARTMENT OF INFORMATION TECHNOLOGY,  
CHANDIGARH ADMINISTRATION

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CHANDIGARH

No. 131/IT/2019/2875

To

DTE, UT, Chandigarh  
ADMIN BRANCH

All Administrative Secretaries/Heads of Departments/  
Boards/Corporations, Chandigarh Administration

Dated: 31/12/2019

DTE

Subdt. Admn.

86

08/1/2020

Subject: Regarding enablement of public documents on Govt. websites for Accessibility for use by Divyangans.

This is with reference to subject cited above. In this regard, please find enclosed office memorandum no. 18(3)/2018-e-Infra (Pt.) dated 10.12.2019 received from Ms. Meenakshi Agarwal, Scientist 'D', Ministry of Electronics & Information Technology, Govt. of India, which is self-explanatory.

In view of above, to make public documents accessible by Divyangans, the following may be implemented: -

- i. All the Government notifications/orders uploaded on the websites should be digitally signed and in ePub or OCR based PDF only, along with a technical write-up regarding conversion.
- ii. All RFPs should include a clause that all procurements should be GIGW (Guidelines for Indian Government Website) compliant for accessibility to physically disabled persons.
- iii. The procedure of making OCR based PDF files, W3C guidelines at <https://www.w3.org/TR/WCAG20-TECHS/PDF7.html> may be referred to.

This is for your information and necessary action please.

Director, Information Technology  
Chandigarh Administration

Encl: as above

Endst. No.131/IT/2019/2876 - 2881

Dated: 31/12/2019

A copy is forwarded to:-

1. PS/AA for the kind information of the officer.
2. PS/SIT for the kind information of the officer.
3. PS/SSW for the kind information of the officer
4. SIO-NIC Chandigarh
5. CTO-SPIC, Chandigarh

Director, Information Technology  
Chandigarh Administration